



Reportable Incidents

1

Identify and Notify



Incident or allegation

in connection with the provision of NDIS supports.

Follow internal incident management system processes

Reportable Incident

Death
Serious injury
Abuse or neglect
Sexual or physical assault
Sexual misconduct

Unauthorised use of restrictive practice*

*Restrictive practices:

- Seclusion
- Chemical restraint
- Mechanical restraint
- Physical restraint
- Environmental restraint

24 hrs
Immediate Notification Form

Five day
Notification Form

Five day
Notification Form

2

Investigate and Act



Notification to NDIS Commission

by Reportable Incident Approver via My Reportable Incidents

Potential remedial/regulatory action

eg. internal/external investigation, refer to another authorised body

Corrective action

Provider Non Reporting

A registered NDIS provider is only required to notify the NDIS Commission of reportable incidents connected to their own service provision.

If a reportable incident is witnessed by another service provider, this should be raised as a concern of “provider non reporting” if they think the NDIS Commission may not have been notified.

3

Provide final report if required



60 day
Final report