



Conference Registration Terms and Conditions

Registrations Open: JUNE 2017

Registrations Close: 2 OCTOBER 2017 or when sold out

Registration Types

Corporate/Government/Clinicians \$ 270

Individuals who are staff, board or others representing a business, organisation, government, tertiary institution, or parliamentarian, along with clinicians.

Not-for-profit employee \$220

Employee, volunteer or board member of an incorporated organisation or charity that does not operate for the profit or personal gain of its members.

Self-funded \$120

A person who does NOT identify as having a lived experience, is not a clinician and is paying for the registration personally.

Lived Experience employed \$80

A person who identifies as having or had a lived experience of mental illness as a consumer, carer or family member and IS currently employed and is self-funded (ie: paying for registration personally).

Lived Experience unemployed \$40

A person who identifies as having or had a lived experience of mental illness as a consumer, carer or family member is and NOT currently employed and is self-funded.

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Inclusions	Exclusions
<ul style="list-style-type: none"> ✓ Attendance at conference ✓ Keynote speakers, concurrent sessions and panel discussions ✓ Conference resources ✓ Catering throughout the course of the conference ✓ Conference entertainment ✓ Catered networking event (optional) ✓ Hard copy of the program and abstracts 	<ul style="list-style-type: none"> ✗ Accommodation ✗ Transport ✗ Alcoholic beverages ✗ Pre-Conference Workshop

Who can Register?

1. Everyone is welcome to attend the conference.

Registrations are only available for specific, named individuals who will be attending.

It is **not possible to purchase a generic place** where the attending delegate is not yet known.

In order to register someone, we require individual information such as their program preferences, dietary needs, access requirements and contact details.

So, please determine who will be attending before attempting your booking.

2. **Registrations may not be shared between delegates.**

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3. Places for Lived Experience delegates are subsidised and **limited**, so please ensure that you are someone who identifies as a consumer, carer or family member and are self-funded.

Self-funded is where an individual is paying personally and is not funded by an organisation, business or public entity.

4. Individuals who provide false information will lose their place at the conference.

How to Register

5. Registration occurs on-line, using our electronic system.

People who have difficulties with electronic forms should contact Hannah Harbinson on (08) 6246 3019, for individual assistance, customised to your needs.

Payments

6. Payments can be made **on-line** via the electronic registration system, or **by invoice**.

On-line payments

A credit, debit and savings card may be used to book a place at the conference via the electronic registration system. This electronic payment system is used to keep administrative costs down and therefore minimises registrations fees.

This is the quickest and easiest way to register and is preferred where possible.

Invoices (WE ARE NO LONGER ABLE TO OFFER THIS OPTION)

Delegates who are unable to pay on-line may request an invoice and pay by bank transfer or cheque.

Individual Bookings

- Invoices for individual bookings will incur an administrative fee of \$5.00.

Group Bookings

- Invoices will incur an administrative fee of \$30.00 which will cover 1-6 people, and an additional charge of \$5 per person thereafter.

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To pay by invoice, delegates need to: (WE ARE NO LONGER ABLE TO OFFER THIS OPTION)

1. Complete your registration on-line
2. WAAMH will issue you with an invoice, which will provide full details of how to pay and the reference number

Payment must not be made prior to the invoice being received.

3. When you receive your invoice, you must make payment within 14 days, quoting the correct invoice number
4. If payment is not made within 14 days, the registration will be cancelled.
5. If payment is made within 14 days, your registration will be confirmed.

Cancellations

7. **Corporate, Government or Clinical/ Not-for- profit employee or self-funded registrations.**

Cancellations received in writing (events@waamh.org.au) by **Monday the 25 of September 2017** will be accepted and all fees refunded, less an administration fee of \$30.00

Cancellations after 25 September will not be refunded, but may be transferred to another person.

8. **Lived Experience employed/unemployed.**

Cancellations received in writing (events@waamh.org.au) by **Monday the 25 of September 2017** will be accepted and all fees refunded.

Cancellations after 25 September will not be refunded, but may be transferred to another person.

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Changed Details and Preferences

9. Changes to all conference delegate registration received in writing (events@waamh.org.au) by Monday the 25 of September 2017 will be made, and an administrative fee of \$5.00 may be charged (except for Lived Experience delegates).

No changes can be made after the 25 of September 2017.

10. Transfer of your registration to another person is considered a change in details and is permitted, subject to the same conditions as above.

The full name and details of the person that will replace the delegate must be advised in writing to events@waamh.org.au prior to Monday the 25 September 2017.

Photography and Video

11. Photographs and video will be taken by WAAMH and the Borderline Personality Disorder Foundation at the conference and used for reporting, showcasing and promotional purposes.
12. Our photographer will make every effort to ensure consent.

However, consent from individuals is not usually practical for large groups and crowd shots.

By registering, delegates are acknowledging that **they may be photographed at some point.**

13. If you do not wish to be photographed, please just inform the photographer, who will ensure you are not captured.

Accommodation and Travel

14. This is a non- residential conference and all accommodation, travel and transport arrangements and any associated costs are the responsibility of the individual delegate, except where otherwise specifically agreed by WAAMH and the Borderline Personality Disorder Foundation.

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Delegates from outside Perth need to organise their own travel and accommodation and everyone is responsible for their own transport to and from the event venue.

15. The [conference webpage](#) provides helpful information and links regarding travel and accommodation.

For more information or assistance, please contact Hannah Harbinson, Conference Project Officer on events@waamh.org.au or alternatively on (08) 6246 3019.

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