

Nomination Guide



Tips for completing a nomination

- Submitting a nomination entails filling out a nomination form (including details of two referees) as well as preparing a written response to nomination questions specific to the award category.
- Responses to the nomination questions, as well as any supporting documents or images, should be compiled in one document, which is uploaded as an attachment to your nomination form.
- Only PDF, DOC, DOCX, PNG, JPG, JPEG, GIF files are supported as attachments.
- The nomination form must be completed in one sitting – it cannot be saved and exited. You may wish to prepare your responses in a Word document beforehand.
- Be sure to answer each of the nomination questions for your award category in full, as each question will be scored as part of the judging process.
- Always use real examples in your responses that clearly demonstrate yours/your nominee's impact.
- Avoid using acronyms or terminology in your responses that the judges may

not understand.

- Responses to the nomination questions should not exceed 2,500 words, excluding supporting documents or images.
- When choosing supporting documents, please ensure they are relevant to the nomination.
- Before submitting, check your nomination form for errors, paying particular attention to contact details.

Nomination terms and conditions

- All nominations must be received by 5.00pm on Friday 14 August.
- Nominees must be based in Western Australia, and applications must be based on initiatives and work that supported mental health in WA.
- It is free to submit a nomination.
- Multiple nominations are accepted.
- Self-nominations are welcome in the following categories; Innovation in Service Delivery Award; Prevention or Promotion Award; Diversity & Inclusion Award; Mentally Healthy Education Award; and Mentally Healthy Workplace Award.
- If you are nominating an individual other than yourself, you must seek their approval prior to submitting the nomination. If the nominee is under 18 years of age, permission must be sought from a parent or guardian prior to submitting the nomination.
- Award category sponsors cannot nominate themselves, their work or their organisation for the category they are sponsoring but they are permitted to submit nominations for any other category.
- If the nomination does not adhere to the word count on the nomination form, it will not be submitted to the judging panel.
- All finalists are expected to attend the awards ceremony on Friday 9 October 2026.
- WAAMH may extend the nomination deadline where appropriate.

Questions?

For further assistance with a nomination, please email mentalhealthpromotions@waamh.org.au or call 08 6246 3000.